

## Sunrise Sparkle Walk 2025 - Sunday, 28th September 2025

### Terms and Conditions

#### Registration:

- Online entries will close at **12pm on 19/09/2025**. After this date, please call **01472 350908** to register.
- Registration packs, which include a t-shirt and walker number, are to be collected from St Andrew's Hospice. If you are unable to collect, please contact us to request a delivery, which will incur an additional £3 charge. To request a delivery, call **01472 350908**.

#### Sponsorship:

- This is a sponsored charity walk. By registering, you agree to raise funds for St Andrew's Hospice and to encourage sponsorship from others.
- All funds are to be sent to St Andrew's Hospice within thirty days after the date of the walk.

#### Children Under 18:

- Any child under the age of 18 must be accompanied by an adult, who must also be registered.
- The adult/parent/guardian accompanying the child must provide their name and emergency contact number on the booking form.
- Children under 18 will be issued with an **emergency contact bracelet** at registration, displaying their responsible adult's contact number.

#### Sending Sponsorship Money:

- If sending sponsorship money by cheque, please make payable to **St Andrew's Hospice**.
- To pay online, please send donations through our website: [Donate Here](#). Quote **Sparkle Walk 2025** in the message box after the payment.
- If you're setting up a JustGiving page, please link to the official **St Andrew's Sparkle Campaign page: [TBC - INSERT LINK]**.
- Please do not send cash in the post. You can bring cash directly to the hospice.

#### Personal Details and Emergency Contacts:

- All participants must provide their home address (including postcode), email address, and phone number.
- You must also provide an emergency contact number for someone **not participating in the walk**, who will be available on the day. This person must also be reachable for any children you are responsible for during the event.

#### Anti-Social Behaviour

- There will be a high standard of expected behaviour. Our staff, volunteers and other participants are to be treated fairly and with respect. No anti-social behaviour will be tolerated.

Participants are to be expected to refrain from using physical and verbal abuse, anti-social behaviour at any time, and be respectful throughout the event.

**Non-Participation:**

- If you can no longer take part in the walk, please inform us as soon as possible so that your place can be allocated to someone else.

**Use of Funds:**

- You are not permitted to use sponsorship money to cover personal expenses. All funds raised must go directly to St Andrew's Hospice.

**Walk Safety:**

- The Sparkle Walk is not a race. Walkers are asked to proceed at a safe, steady pace. Marshals will be positioned along the route to assist and guide participants.
- All to be aware of traffic crossing including motorcycles and cycles. We ask participants to assist and warn others at crossings.
- In case of hot weather, reminder to protect against sun. Importance of wearing sunscreen and hats.
- Please remember to drink plenty of water/bring water with you for the walk. It may be good practice to bring a backpack/holdall containing key information including your name, water, nutrition, and wet weather clothing, emergency contact details etc.

**Alcohol Policy:**

- The purchase or consumption of alcohol before and during the walk is not permitted.
- Alcohol is not permitted on the walk.
- Any person deemed to be under the influence of alcohol or drugs will be asked to leave the event.

**Liability:**

- All participants take part at their own risk. St Andrew's Hospice accepts no responsibility for any injuries, accidents, loss, damage, or public liability whatsoever, including indirect punitive, special incidental, or consequential losses connected with any aspect of the walk.

**Health and Fitness:**

- By registering, you confirm that you are in reasonable health and fitness to participate.
- If any medical conditions were not declared upon registration, please make staff aware on the day.
- Where possible participants to be with limited mobility should be accompanied by a responsible adult.

**Dog Behaviour:**

- Dogs encouraged to be brought along, however they have to be kept on a lead at all times.
- Please do not bring nervous or reactive dogs along.

- Owners are responsible for dog's behaviour and any fouling.
- Owners must clean up and dispose of any mess.
- Any dog showing sign of aggression or distress will be asked to be taken home.

#### **Refund Policy:**

- St Andrew's Hospice event tickets and registration fees are regarded as donations and are therefore **non-refundable**.
- In the event you cannot attend, your ticket may be transferred to another designated attendee. To do this, please notify St Andrew's Hospice in writing at **hello@standreshospice.com** or call **01472 350908**.
- The only exception to this policy is if the event is cancelled by St Andrew's Hospice. If this happens, all registered participants will be contacted and offered:
  - A full refund of the ticket.
  - The option to transfer their registration to another St Andrew's Hospice event.
  - The option to donate their registration fee towards the hospice's general funds.

### **Safeguarding Children and Vulnerable Adults – Guidance**

#### **Purpose:**

- This guidance is for all participants, volunteers, and staff involved in the Sunrise Sparkle Walk 2025. It aims to ensure the safety of everyone, with particular attention to children and vulnerable adults.

#### **Who Are Children and Vulnerable Adults?**

- A child is defined as anyone under the age of **18**.
- A vulnerable adult is someone aged **18 or over** who is unable to care for themselves independently, which might include individuals who:
  - Have a physical disability, illness, or injury.
  - Are experiencing mental health issues, dementia, or have learning disabilities.
  - Require community care or support.
  - Are unable to protect themselves from harm.

#### **Welcoming Children and Vulnerable Adults:**

- Children under **18** must be accompanied by a responsible adult, such as a parent, legal guardian, teacher, or youth worker.
- Vulnerable adults requiring special care or assistance must be accompanied by another responsible adult, such as a family member over 18, carer, or support worker.
- St Andrew's Hospice is not able to provide specialist care during events.

#### **Responsibilities:**

- Everyone involved is responsible for the safety and protection of children and vulnerable adults at the event.

**What We Will Do:**

- Implement safeguarding procedures to protect vulnerable participants.
- Provide clear guidance for participants, volunteers, and staff.
- Collaborate with appropriate partner agencies when necessary.
- Refer any concerns promptly to the appropriate authorities.

**Participant Guidance:**

- Ensure the event is suitable for you before registering. Contact the organisers if you're unsure.
- Responsible adults accompanying children or vulnerable adults are expected to directly supervise them throughout the event.
- Discreetly inform the organisers of any medical conditions that may affect your participation.
- Follow the advice of marshals and organisers for everyone's safety and enjoyment.

**Raising Concerns:**

- If you have any concerns about someone's behaviour during the event, inform the organisers immediately.
- If you suspect a child or vulnerable adult is in danger, contact:
  - **NSPCC Helpline:** 0808 800 5000 or visit [NSPCC](https://www.nspcc.org.uk)
  - **St Andrew's Hospice Safeguarding Lead:** 01472 350908 or email [hello@standrewshospice.com](mailto:hello@standrewshospice.com).
  - **Emergency:** If someone is in immediate danger, call the police at **999**.

For more information, please contact St Andrew's Hospice at the details provided.